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October 14, 2010

Dr. Morteza Shirkhazadeh
Mechanical and Materials Engineering
Nicol Hall
Queen's University

Dear Dr. Shirkhazadeh:

In response to your e-mail dated October 11, 2010, I am writing to confirm that it is not my responsibility nor do I have the authority to formulate a decision on an issue that has been concluded and deemed final.

I wish to reiterate that the two letters of decision are relevant and pertain to your employment and therefore, will not be removed from your official file.

Under Article 34.2.5 you may wish to provide written comments on the accuracy, relevance, meaning or completeness of the contents of these documents for inclusion in your official file.

Sincerely

Kimberly A. Woodhouse, Ph. D., P. Eng., FCAE, FBSE
Dean
Faculty of Engineering and Applied Science

cc: Official File