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September 23, 2010

Personal and Confidential

Dr. Morteza Shirkhanzadeh
Department of Mechanical &
Materials Engineering
Nicol Hall, Room 328 A
Queen's University

Dear Dr. Shirkhanzadeh:

I am writing in response to your September 7, 2010 e-mail. You have asked me to consider under Article 34.2.7, whether letters from Dr. Kerry Rowe, former VP (Research) dated August 31, 2010 and Barbara Conway, Corporate Secretary, Natural Sciences and Engineering Research Council of Canada (NSERC) dated June 2, 2010 are to be included in your official file.

I have reviewed Article 34 in its entirety and in particular Article 34.1.1 and Article 34.2.2., I conclude that these two letters of decision are relevant and pertain to your employment and therefore, will not be removed from your official file.

Under Article 34.2.5 you may wish to provide written comments on the accuracy, relevance, meaning or completeness of the contents of these documents for inclusion in your official file.

Sincerely,

Kimberly A. Woodhouse, Ph.D., P.Eng., FCAE, FBSE
Dean, Faculty of Engineering and Applied Science

Cc: Official File